

All India Council for Technical Education

(A Statutory body under Ministry of Education, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org



APPROVAL PROCESS 2024-25

Letter of Approval (LoA)

F.No. Central /2024-25/1-44294774554

Date of Approval: 09-May-2024

To,
The Chairman
SHRI JALARAM UCHHA KELAVANI MANDAL
MVM ARTS COLLEGE NEAR UNDER BRIDGE KALAWAD ROAD VAISHALI NAGAR,
RAJKOT, RAJKOT
Gujarat, 360007

Sub: Letter of Approval for New Institution 2024-25

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations, 2020 notified by the Council vide notification number F. No. AB/AICTE/REG/2020 dated 4th February, 2020 and amended on 24th February 2021 and norms, standards, procedure and conditions prescribed by the Council from time to time, I am directed to convey the approval to

Permanent Id	1-44294774554	Application Id	1-44294774554
Name of the Institute	MATUSHRI VIRBAIMA MAHILA COLLEGE OF COMMERCE MANAGEMENT AND IT	Name of the Society/ Trust/ Company	SHRI JALARAM UCHHA KELAVANI MANDAL
Institute Address	OPP. FIRE BRIGADE, NIRMALA CONVENT ROAD, KOTECHA CHOWK, RAJKOT, RAJKOT, Gujarat, 360007	Society/ Trust/ Company Address	MVM ARTS COLLEGE NEAR UNDER BRIDGE KALAWAD ROAD VAISHALI NAGAR, RAJKOT, RAJKOT Gujarat, 360007
Institute Type	Private-Self Financing	Region	Central

For conduct of the following Courses with the Intake indicate below for the Academic Year 2024-25*

Sr. No.	Level	Program	Course	Affiliating University/ Board	Intake Approved for 2024-25
1	UNDER GRADUATE	MANAGEMENT	BBA	Saurashtra University, Rajkot	180
2	UNDER GRADUATE	COMPUTER APPLICATIONS	BCA	Saurashtra University, Rajkot	120

The approval of BBA/BCA/BMS courses is on "as is where is basis" Intake Approved for BBA/BCA/BMS Course is Subject to the approval of the Concern University.

- The management shall provide adequate funds for development of infrastructural, instructional and other facilities as per norms and standards laid down by the Council from time to time and for meeting recurring expenditure.
- The Eligibility Criteria for admissions shall be made in accordance with the regulations notified by the Council from time to time.
- The tuition and other fees shall be charged as prescribed by the Competent Authority within the overall criteria prescribed by the Council from time to time. No capitation fee shall be charged from the students/ guardians of students in any form. If found so, appropriate action as per the notified regulations shall be initiated against the Institution
- The management of the Institution shall not discontinue any course(s) or start any new course(s) or alter intake capacity of seats without the prior approval of the Council.
- No excess admission shall be made by the Institution over and above the approved intake under any circumstances. In case any excess admission is reported to the Council, appropriate action as per the notified regulations shall be initiated against the Institution.
- The Institution shall not have any collaborative arrangements with any other Indian and / or Foreign Universities for conduct of technical courses without obtaining prior approval from AICTE. In case any violation is reported to the Council, appropriate action as per the notified regulations shall be initiated against the Institution
- The Institution shall not conduct any course(s) as specified in the Approval Process Handbook without prior permission / approval of AICTE. If found so, appropriate action as per the notified regulations shall be initiated against the Institution.
- The Institution shall operate only from the approved location, and that the institution shall not open any off campus study centers / extension centers directly or in collaboration with any other institution / university / organization for the purpose of imparting technical education without obtaining prior approval from the AICTE. If found so, appropriate action as per the notified regulations shall be initiated against the Institution.
- The accounts of the Institution shall be audited annually by a certified Chartered Accountant and shall be open for inspection by the Council or persons authorized by it.

10. Heads of Departments, the teaching and other staff shall be appointed in given time frame and selection shall be done according to procedures, qualifications and experience prescribed by the Council from time to time and pay scales are as per the norms prescribed by the AICTE from time to time. The Institution shall publish an information booklet before commencement of the academic year giving details regarding the Institution and courses / programs being conducted, Fees charged and details of infrastructural facilities including faculty etc. in the form of mandatory disclosure. The information booklet may be made available to the stakeholders of the technical education. The mandatory disclosure information, as per directions in the AICTE website / Approval Process Handbook, shall be put on the Institution Website. The information shall be revised every year with updated information about all aspects of the Institution.
11. It shall be mandatory for the Institution to maintain a Website providing the prescribed information. The Website information must be continuously updated as and when changes take place.
12. As per mandatory Disclosure of APH 2024-27(Annexure-18, page180) Institutions must disclose the following information submitted to Council at the Prominent location on its website.
 - i. Department wise availability of Infrastructure along with approved courses and intake approved by the Council.
 - ii. Faculty details: Department wise: Name& Designation of the faculty members/teaching staff along with their qualification, tenure of service in your organization, total experience, Institution should also disclose Student Faculty Ratio, Cadre Ratio.
 - iii. Additionally, Audited Financial Statements for every Financial year on year to year basis.
13. If the Institution fails to disclose the information or suppress and / or misrepresent the information, appropriate action as per the notified regulations shall be initiated against the Institution.
14. AICTE may also conduct inspections with or without notifying the dates to verify specific complaints, to verify adherence to AICTE norms & standards, and to verify any mis-representation, violation of norms & standards, mal-practices etc.
15. The Institution by virtue of the approval given by Council shall not automatically become claimant to any grant-in-aid from the Central or State Government.
16. In the event of a student / candidate withdrawing before the starting of the course, the wait listed candidates should be given admission against the vacant seat. The entire fee collected from the student, after a deduction of the processing fee of not more than Rs. 1000/- (Rupees one thousand only) shall be refunded and returned by the Institution to the student / candidate withdrawing from the program. It would not be permissible for the Institution to retain the School / Institution Leaving Certificates in original to force retention of admitted students and not to charge fees for the remaining period if a student cancels the admission at any point of time.
17. The Institution shall take appropriate measures for prevention of ragging in any form, in the light of AICTE regulation "Prevention and Prohibition of Ragging in Technical Institutions, Universities including Deemed to Universities imparting technical education" Regulation 2009 (F.No. 37-3/Legal/AICTE/2009 dated 01/07/2009). In case of failure to prevent the instances of ragging by the Institutions, the Council shall take appropriate action as per the notified regulations.
18. It is mandatory to comply all the essential requirements as given in APH 2024-25(Appendix 6).
AICTE Approved Institutes are encouraged to make efficient use of the flagship schemes like:
 - Parakh: Student Gap analysis portal bases services.
 - Students Scholarship schemes like Pragati, Saksham, Swanath, ADF, etc.
 - Course in Indian Languages.
 - ATAL FDPs: Faculty training for Emerging areas and cutting edge Technologies.
5. Augmenting Utilization of Research Assets (AURA).
 - Smart India Hackathon: World's largest Open Innovation Platform.

The Government/ Management of the Institution shall strictly follow further conditions as may be specified by the Council from time to time. The Council may withdraw the approval, in case it observe any violation of the above conditions and/or non- adherence to the norms and standards prescribed by the Council, mis-representation of facts and submitting factually incorrect information to it.

NOTE: If the State Government / UT / DTE / DME has a reservation policy for admission in Technical Education Institutions and the same is applicable to Private & Self-financing Technical Institutions, then the State Government / UT/ DTE / DME shall ensure that 10 % of Reservation for EWS would be operational from the Academic year 2022-23. However, this would not be applicable in the case of Minority Institutions referred to the clause (1) of Article 30 of Constitution of India



APPROVAL PROCESS 2025-26

Extension of Approval (EoA)

F.No. Central/1-44644337029/2025/EOA

Date of Approval: 08-Apr-2025

To,

The Principal Secretary Deptt.
Of Higher & Tech. Education,
Govt. of Gujarat, New Sachivalaya B. No. 5,
7th Floor Gandhi Nagar-382010

Sub: Extension of Approval for the Academic Year 2025-26

Ref: Online application of the Institution submitted for Extension of Approval for the Academic Year 2025-26

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Education), Powers delegated in AICTE ACT 1987, (No 52 of 1987) chapter II - u/s 2(g) to regulate Technical and subsequent Regulations of AICTE, I am directed to convey the approval to:

Permanent Id	1-44294774554	Application Id	1-44644337029
Name of the Institution	MATUSHRI VIRBAIMA MAHILA COLLEGE OF COMMERCE MANAGEMENT AND IT	Name of the Society/Trust	SHRI JALARAM UCHHA KELAVANI MANDAL
Institution Address	OPP. FIRE BRIGADE, NIRMALA CONVENT ROAD, KOTECHA CHOWK, RAJKOT, RAJKOT, Gujarat, 360007	Society/Trust Address	MVM ARTS COLLEGE NEAR UNDER BRIDGE KALAWAD ROAD VAISHALI NAGAR, RAJKOT, RAJKOT, Gujarat, 360007
Institution Type	Private-Self Financing	Region	Central
Year of Establishment	1999		

To conduct following Programs/Courses with the Intake indicated below for the Academic Year 2025-26

Level	Program	Course	Affiliating Body (University /Body)	Intake Approved for 2024-25	Intake Approved for 2025-26	NRI Approval Status	FN / Gulf quota/ OCI/ Approval Status
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To conduct following Programs/Courses with the Intake indicated below for the Academic Year 2025-26

Level	Program	Course	Affiliating Body (University /Body)	Intake Approved for 2025-26	NRI Approval Status	FN / Gulf quota/ OCI/ Approval Status
UNDER GRADUATE	COMPUTER APPLICATIONS	BCA	Saurashtra University, Rajkot	180	No	No

Level	Program	Course	Affiliating Body (University /Body)	Intake Approved for 2025-26	NRI Approval Status	FN / Gulf quota/ OCI/ Approval Status
UNDER GRADUATE	MANAGEMENT	BBA	Saurashtra University, Rajkot	240	No	No

Note:

- A) The approval of BBA/BCA/BMS courses is on "as is where is basis" Intake Approved for BBA/BCA/BMS Course is Subject to the approval of the Concern University.
- B) From next year onwards, the EOA will be issued as per the AICTE norms and not on 'As is where is basis'

All AICTE approved Institutions are empowered to nurture ecosystems for Skilling (through Vocational courses) via making effective use of existing infrastructure facilities and human resources.

It is mandatory to comply with all the essential requirements as given in APH 2024-27 (Chapter-VI)

The Institution/ University is having the following deficiencies as per the online application submitted to AICTE and the same shall be complied within Six Months from the date of issue of this EoA

Deficiencies Noted based on Self Disclosure	
Particulars	Deficiency
1. Administrative Area	
Board Room	Yes
Department Offices/Cabin for Head of Dept	Yes
Central Store	Yes
Exam Control Office	Yes
Housekeeping	Yes
Maintenance	Yes
Office All Inclusive	Yes
Placement Office	Yes
Principal Directors Office	Yes
Security	Yes
2. Amenities Area	
Cafeteria	Yes
First aid cum Sick Room	Yes
Girls Common Room	Yes
Stationery Store	Yes
3. Anti-Ragging Relate	
Constitution of Anti-Ragging Committee	Yes
Constitution of Anti-Ragging Squad	Yes
Affidavit obtained from all Students	Yes

Appointment of Counselors	Yes
Affidavit from parents of all the students	Yes
4. Computational Facilities	
Application S/W	Yes
System S/W	Yes
5. Instructional Area –MANAGEMENT	
Seminar Hall	Yes
Computer Centre	Yes
Language Laboratory	Yes
6. Instructional Area –COMPUTER APPLICATIONS	
Seminar Hall	Yes
Computer Centre	Yes
Language Laboratory	Yes
7. Faculty Deficiency	Yes
8. Instructional Area Common Facilities	
Computer Center	Yes
Library & Reading Room	Yes
9. Library Facilities	
Journals	Yes
Library Management Software	Yes
Reading Room Seating Capacity	Yes
MultiMediaPC	Yes
10. Other Facilities Deficiency	
All Weather Approach(Motorised Road)	Yes
Safety Provisions	Yes
Sewage Disposal System	Yes
Telephone	Yes
Vehicle Parking	Yes
First Aid	Yes
Appointment: Student Counselor	Yes
Establishment: Anti-Ragging Committee	Yes
Establishment: Committee for SC/ST	Yes
Establishment: Internal Committee(IC)	Yes
Estb: Grievance Redressal Committee/OMBUDSMAN	Yes
Barrier free Environment	Yes
AICTE Approval Letters- EoA/LoA	Yes
Institution-Industry Cell	Yes
Digital Payment-Financial Transactions	Yes
Food Safety and Standards	Yes
Insurance for Students	Yes
Online Grievance Rederssal Mechanism	Yes
Internal Quality Assurance Cell	Yes
Fire and Safety Certificate	Yes

Atleast 5 MoUs with industries	Yes
Display of info submitted to AICTE on website	Yes
General Insurance	Yes
Backup Electric Supply	Yes
Group accident policy for employees	Yes
Waste Management and a sustainable Green Campus	Yes
Display of Course(s) and Approved In entrance	Yes
Establishment of 24x7 Women helpline number	Yes
Establishment of platform for seeking help	Yes
Implementation of PARAKH	Yes
Institution Web Site	Yes
Internship	Yes
Inbuilt mechanism for Social & Emotional Learning	Yes
Internship(Compulsory for all final year students)	Yes
Electives mandatorily through SWAYAM(MOOCs)	Yes
Earning credits through 'Skilling' based courses	Yes
Language Laboratory (for DIPLOMA & UG Course)	Yes
Medical & Counseling	Yes
Notice Boards	Yes
Potable Water Supply	Yes
11. Other Facilities III & Faculty Questions	
Fees to be charged, policies uploaded	Yes
List of faculty and data uploaded	Yes
Courses/Approved Intake displayed	Yes
Faculty Pay as per VI pay commission	Yes

*Please refer Deficiency Report for details

Important Instructions

1. As per mandatory Disclosure of APH 2024-27(Annexure-18, page180) Institutions must disclose the following information submitted to Council at the Prominent location on its website.
 - i. Department wise availability of Infrastructure along with approved courses and intake approved by the Council.
 - ii. Faculty details: Department wise: Name& Designation of the faculty members/teaching staff along with their qualification, tenure of service in your organization, total experience, Institution should also disclose Student Faculty Ratio, Cadre Ratio.
 - iii. Additionally Audited Financial Statements for last 3 Financial years.
2. Reservation Policy of the Central Government (Including EWS) / Respective State Government/ UT as the case shall be applicable to all the Programmes. The concerned State Government/ UT Admission authority shall decide Modalities of Admission.
3. The Institution offering courses earlier in the Regular Shift, First Shift, Second Shift/Part Time are now amalgamated as total intake and shall have to fulfil all facilities such as Infrastructure, Faculty and other requirements as per the norms specified in the Approval Process Handbook 2024-25 to 2027 for the Total Approved Intake.
4. In case of any differences in content in this Computer generated Extension of Approval Letter, the content/information as approved by the **Executive Council / General Council as available on the record of AICTE shall be final and binding.**
5. All AICTE institutions are highly encouraged to get NBA/NAAC accreditation. All eligible AICTE institutions are thoroughly encouraged to participate in NIRF ranking process.
6. Deemed to be University: Institutions Deemed to be Universities (Running Technical Education Programmes), it is mandatory to have AICTE approval from the Academic Year 2018-19 in compliance of the Hon'ble Supreme Court Order dated 03-11-2017 passed in CA No.17869- 17870 /2017.
7. AICTE Approved Institutes are encouraged to utilize SWAYAM PLUS Courses up-to 40%
8. Internship is mandatory for all admitted students.
9. AICTE Approved Institutes are encouraged to make efficient use of the flagship schemes like:
 - a. Parakh: Student Gap analysis portal bases services.
 - b. Students Scholarship schemes like Pragati, Saksham, Swanath, ADF, etc.
 - c. Course in Indian Languages.
 - d. ATAL FDPs: Faculty training for Emerging areas and cutting edge Technologies.
 - e. Augmenting Utilization of Research Assets (AURA).
 - f. Smart India Hackathon: World's largest Open Innovation Platform.

Prof.Rajive Kumar
Member Secretary, AICTE

Copy to:

1. **The Director Of Technical Education**, Gujarat**
2. **The Registrar**,
Saurashtra University, Rajkot**
3. **The Principal / Director,
MATUSHRI VIRBAIMA MAHILA COLLEGE OF COMMERCE MANAGEMENT AND IT
Opp. Fire Brigade, Nirmala Convent Road, Kotecha Chowk,**

Rajkot,Rajkot,
Gujarat,360007

4. **The Secretary / Chairman,**
MVM ARTS COLLEGE NEAR UNDER BRIDGE KALAWAD ROAD VAISHALI NAGAR
RAJKOT,RAJKOT
Gujarat,360007

5. **Guard File(AICTE)**

Note: Validity of the Course details may be verified at <http://www.aicte-india.org/>

** Individual Approval letter copy will not be communicated through Post/Email. However, a consolidated list of Approved Institutions(bulk) may be downloaded from the respective login id's.

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